



Nomination Deadline:
5:00 PM 02/15/2019

2019 Employee of the Year Nomination Form	
Name of Nominee:	Job Title:
Department:	Division:
Name of Nominees Supervisor:	Name of Nominator:
<p>Eligibility</p> <p>All permanent SHRA and EHRA staff employees with two or more years of continuous service (at the time of nomination) with the University shall be eligible for consideration. An exception may be considered if an employee with less than two years of service has engaged in an act of safety/heroism as defined below.</p> <p>Please note that only complete submissions will be eligible for consideration. Please complete all fields to nominate a candidate for Employee of the Year. Additional documentation or recommendations, as per PIM 44, may be attached.</p> <p>For further information, please reference PIM 44 and University Policy 101.11 or contact Katherine Tomey ktomey@uncc.edu or Cindy Edwards ckedward@uncc.edu</p>	

An employee can only be nominated for **one** category each year. Please review the following descriptions and select one:

- Devotion to Duty:** Through unselfish devotion to duty, far and above normal requirements, have contributed significant service to the University community.
- Innovation:** Have initiated and successfully established new and outstanding methods, practices, plans, or designs having fundamental values.
- Community/Public Service:** Have made outstanding contributions by participating in or implementing community and public service projects.
- Safety/Heroism:** Have demonstrated outstanding judgment, courage, or ability in an emergency; meritorious action or service to prevent injury, loss of life, or prevent damage to or loss of property.
- Human Relations:** Have made outstanding contributions to the field of human relations, employee-management relations, or any allied field.

Nominated By: X _____ Date: _____

Reviewed by
 Department Head: X _____ Date: _____

Reviewed by
 Vice Chancellor: X _____ Date: _____

Received by
 Award Coordinator: X _____ Date: _____